

## **JOB TITLE: Assistant Youth Worker (Internship)**

### **Job Description and Person Specification**

#### **1) Job Description**

##### **The primary purpose of the role is to:**

1. Establish and maintain relationships with young people
2. Establish relationships with community groups and/or key partners.
3. Use informal education practices to develop young people's social education, providing programmes of activities and services
4. Participate in supervision with a professional youth worker or equivalent
5. Plan for, deliver and evaluate youth activities supported by the supervision of a professional youth worker or equivalent
6. Enable young people to explore their values, beliefs, and identity
7. Work with young people in line with youth participation principles to promote and facilitate youth voice and influence
8. Work within relevant legislative requirements including those regarding Health and Safety, Child Protection, Safeguarding, Data Protection and the Equalities Act 2010
9. Maintain a safe environment for group work under the supervision of a qualified professional range youth worker or equivalent
10. Perform appropriate administrative duties and keep records.

#### **2) Person Specification**

##### **(i) Knowledge**

1. Understanding methods of building trust and rapport with young people
2. Knowledge of Local community networks and ways young people might become involved
3. Understanding of partnership working
4. Communication techniques including verbal, written and electronic
5. Knowledge of places and spaces that youth support work could happen and how approaches differ. With an understanding of Local and national factors that impact young people
6. Knowledge of planning, monitoring and evaluation methods and recording of youth work sessions
7. Understanding of what is meant by values and beliefs and why it is important to encourage young people to explore these.

8. Knowledge of methods for encouraging and enabling young people to participate in an inclusive manner, creating opportunities for youth voice and leadership
9. Understanding of obligations regarding administration, recording and management of data i.e. GDPR, and current national and local policies for safeguarding young people and vulnerable adults; health and safety and the application of these to own practice.
10. An understanding of reflective practice in youth support work and knowledge of professional behaviour boundaries and how to implement these

**(ii) Skills**

1. Ability to communicate with stakeholders at all levels both internally and externally.
2. Ability to facilitate learning and development of young people
3. Ability to encourage the participation of young people in their own learning
4. Ability to plan develop and deliver activities and techniques to use with young people that promote self-confidence and build self-esteem and resilience
5. Ability to monitor and record the outcomes of own practice to identify areas for development
6. Ability to plan, lead and evaluate youth work programmes and sessions
7. Ability to enable young people to express their views, aspirations, needs and concerns
8. Ability to identify, appropriately challenge and act upon oppressive or discriminatory attitudes, behaviours and situations
9. Ability to support young people to participate in planning, organising, delivering and evaluating youth work activities and engaging on issues important to them
10. Ability to apply safeguarding, health and safety and other procedures and protocols appropriate to the role

**(iii) Behaviours**

1. Work in an anti-oppressive, anti-discriminatory manner, promoting acceptance and understanding of others
2. Support young people's engagement in positive activities
3. Celebrate young people's success and their journey individually and collectively
4. Respect young people's rights to make their own decision about involvement with youth work (free association)
5. Promote the values of justice, fairness, and equality
6. Take a positive interest in young people's concerns, ideas, and interests